

P.A.S.S. Meeting Minutes for September 19, 2018 (5:00-6:00 PM)

Attendees: Yvonne, Lisa, Hali, Kristine K, Kristina V, Mrs. Duplessie, Mrs. McLaren, Mrs. Moon, Dallas, Jen S, Valissa

Topics	Lead	Points to Cover	• Meeting Discussion Outcomes
Call to Order	Kristina	<ul style="list-style-type: none"> • Additions to agenda and motion to approve agenda • Motion to accept previous meeting minutes (amendments?) 	<ul style="list-style-type: none"> • Meeting called to order @ 5:20 • Mel motions to approve previous minutes as presented – Valissa 2nd
Introductions	Kristina	<ul style="list-style-type: none"> • Welcome to all • Brief overview of PASS roles and responsibilities • Nomination for treasurer 	<ul style="list-style-type: none"> • Kristina discussed that the executive members from the School Advisory Council are the same executive members for PASS with the exception of the treasurer, she only sits on the PASS executive council. • Mel nominated Kristine Klause – declined • Mel nominated Yvone Lovich – accepted • Lisa Bakos is going to shadow Yvonne for the year to be able to possibly take over the roll in the coming years.
Votes	Kristina	<ul style="list-style-type: none"> • Ratify votes held via email <ul style="list-style-type: none"> ○ Grade 4/5 Pond study, swimming & New school library books ○ Smoothies and Freezies for Sports Day ○ Rocks & Rings – Curling education & Tournament ○ Back to school Breakfast • New teacher gift - \$300 	<ul style="list-style-type: none"> • Email went out in June to vote on whether PASS would be interested in paying for the grade 4/5 pond study, swimming, smoothie and freezies for sports day, new library books & rocks and rings. • Email went out in September to request for PASS to pay for the school breakfast. • All votes came back to pay for the items and excursions listed above. • No new teachers
Yearend review / Financials	Yvonne	<ul style="list-style-type: none"> • Summary report (Handout) • Financial Report (Handout) • 	<ul style="list-style-type: none"> • \$20,000 income • \$24,000 expenses • \$7000 in the general account • \$1556.55 casino account – funds have been earmarked for t-shirts for

			<p>each student in the school.</p> <ul style="list-style-type: none"> • Athletic students want to do a hot lunch day to make money for sporting activities – no one could see a problem with this, PASS will help look after the money made – Mel will provide more info once a plan is in place. • Lisa made a motion to purchase all the t-shirts for the school from the casino account and the remaining funds to be taken from the general account. Shirts are roughly \$22/shirt. All in favor
Donation	Deanne	<ul style="list-style-type: none"> • Possible grant from Rural crime watch 	<ul style="list-style-type: none"> •
Planning	Kristina	<ul style="list-style-type: none"> • Short term and Long term needs for the year <ul style="list-style-type: none"> ○ Volunteers for various activities including Picture day, Hot lunches/ Hotdog days, book fair & Christmas Dinner, milk program pickup ○ Possible Ski trip in Whitecourt ○ Pembina Pipelines lunch ○ Breakfast program ○ Financial Self audit by December ○ Important Dates ○ Staff wish lists • Fall/Winter Fundraising Opportunities <ul style="list-style-type: none"> ○ Little Caesars – Sept/Oct ○ Winter Poinsettias? ○ Make it Sow? • Don't walk in the hallway stickers (are they reusable from last year? Is there a need to purchase new ones?) • Upcoming Annual occurrences <ul style="list-style-type: none"> ○ PASS insurance submission ○ Financial Self Audit ○ Casino Report submission-oct27 	<ul style="list-style-type: none"> • Milk program pick up – Lisa is going to talk to Martin to see if mil can be delivered there and then arrange to have a group of parents to rotate picking it up from there and delivering it to the school. • Breakfast program is running – Paige and Jen E are running it, will accept any donations made to the program. Bread, muffins, jam, monetary, etc. • Don't walk in the hallway stickers can be reused. Mel is going to look and see if she can make new ones with her circuit vs buying new ones. • Kristina is going to talk to Pembina Pipeline to see if they are interested in helping with our Christmas dinner. • Kristine K motioned that PASS covers the music mentor program – Mel 2nd – all in favor • Kristina has requested that the school have field trip requests to PASS by December 31st – Current request is swimming in June • Insurance has been paid for • Casino report – complete • Jen S and Kristina will do the self audit.

- Next meeting date: November 15 2018

Meeting Adjourned at : 6:25pm