



# PASS Meeting Minutes

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Tuesday March 16<sup>th</sup> 2021.

Time: (4:30-5:40 pm)

via Google Meets [meet.google.com/gcm-xcig-ebi](https://meet.google.com/gcm-xcig-ebi)

**Attendees:** Jen Shukalek, Paige Duplessie, Jenn Kerr, Sherry Pfannmuller, Mike Tavaroli, Sherry Jeffreys, Debbie McRobbie

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1. **Call to order: 4:29 pm**

- a. **Additions to the agenda and motion to approve as presented**
- b. **Motion to accept previous meeting minutes and amendments**  
Motion was made by Jen Kerr.  
Motion was seconded by Sherry Pfannmuller.  
Motion passed.

2. **Previous Business/ Ratify Votes:**

**Previous Business:**

a. **Greenhouse quotes and voting:**

Lead: Jen Shukalek.

A number of local business were approached to provide a quote for a structure that is 8 feet by 10 feet in dimensions on skids to provide mobility, and have no power or water directly wired or plumbed into the structure as per maintenance requirements. The best quote was \$1200.00.

Time wise the project could be completed within a few days, the suggestion was made to have the structure built on school property thus eliminating the need to move. Sherry Pfannmuller pointed out Easter break was at the end of March, giving an optimal window to build on school property because of building restrictions there would be concerning students in proximity to the building site.

A Motion was made by Debbie McRobbie to build a greenhouse in an amount of \$1200.00 with funds coming out of the Casino account. The Motion was seconded by Paige Duplessie. The Motion passed. On a side note, Trustee Sherry Jeffreys mentioned that other schools in the district that have this opportunity in place do well, and fully take advantage of the teachable moments that arise with the ability to grow produce and flowers.

**b. Masks with SCS logo and spirit wear:**

Lead Jenn Kerr/Paige Duplessie

The Cricut machine may not be the best option for the elaborate design that had been chosen. A simplified version implementing one colour choice was discussed and was agreed it showed the best chance for success. The masks we have access to are Royal Blue, Light Grey, and Light Blue. It was thought a yellow would be the best choice to coincide with our school colours. The new design is going to be attempted and feedback will be provided.

The Spirit wear order form will be distributed to the students before the Easter Holidays. The cheques will be asked to be made payable to PASS. PASS will then pay the required amount. The items that will be made available are: Hoodies, T-Shirts, Sweatpants, Shorts, and Hats. There will also be a package deal option with a number of the above mentioned items in the package. It was agreed that the opportunity to provide the Spirit Wear would be given to Diamond K in Mayerthorpe as they are a local business.

**c. Update on Trip of the Month:**

Lead Jen Shukalek.

The Trip of the Month is being received well by both staff and students. Everyone is thoroughly enjoying both the visual, informative, and of course the cuisine from each of the regions thus far. Deanna Harapchuk will be asked to provide more cultural enrichment for the coming months. Individual snack provided is a relevant to the origin.

**d. Update on Virtual Career Day:**

Lead: Jen Shukalek.

Emails had been sent out to the Career Day participants the day of the PASS meeting, there is only 8 participants. It was mentioned that the student questions are fantastic. The finished presentation should approximately 45 minutes and be ready to send out via Google Links at the end of March. There was a request for the presentation to be broken into 8 shorter presentations, to make the experience more palatable to students, it was agreed.

**Ratify Votes:**

**a. Maker lab Supplies:**

Lead: Jen Shukalek

A Motion was made by Paige Duplessie to pay \$243.63 from the regular account, to pay for Wikki Stix, Crochet Hooks, and Bins for student to keep their supplies in.

The Motion was seconded by Jenn Kerr.

The Motion passed.

**b. Guided reading finalized total:**

Lead: Jen Shukalek

As discussed in the last meeting on January 19, 2021, The guided reading books were purchased from Fountas and Pinnell for a total of \$6500.00, out of the Casino fund. In the January 19<sup>th</sup> meeting the motion had been made by Debbie McRobbie and had been seconded by Jenn Kerr.

**c. AG Skating rental fees:**

Lead Mike Tavaroli.

The AG rental fee was \$57.50 per hour. The school was billed for 16 hours for a total of \$920.00.

A motion was made by Jenn Kerr to pay the AG Society \$920.00 out of the Casino Fund for time spent at the skating rink.

The Motion was seconded by Sherry Pfanmuller.

The motion passed.

### 3. **Financials:**

- a. **Treasurer Report:** - Yvonne Lovich (attached)
- i. Add PASS Secretary-Debbie McRobbie to bank signing for both PASS account A motion was made Sherry Pfannmuller to enable PASS secretary, Debbie McRobbie, signing ability to both the General Account and the Casino Fund Account. The motion was seconded by Paige Duplessie. The motion passed.
  - ii. Add SCS Secretary- to signing authority for both PASS amounts (change in bylaws for Sept. 2021) The School and PASS bylaws would have to be viewed before SCS Secretary, Rene Werenka, can be added to the General account and Casino fund Account. It was thought perhaps Sherry Pfannmuller could be added to the accounts, or Kim Hagman as she is a parent of students in the Sangudo Community School.

### 4. **Fundraising:**

- Little Caesars Pizza Profit: **\$1782.00** (rebooked for Sept. 2021)
  - Local Greenhouse Fundraiser Profit: **\$1935.00**
- SCS Bookfair: **\$1000.00+**
- Co-Op Receipt Program: **\$356.08**
- Equus Grant: items to add /collect ideas from staff
- 20/21 Cookbook- to go out for early June
- End of Year Cash Raffle Box 50/50 online – tabled
- A Mothers Day, Fathers Day, or Start to Summer, beef jerky/meat box fundraiser was suggested. With product coming from Backwoods Buffalo, North Country Market-Anselmo, or Blue Ridge.
- A Local Honey Fundraiser was suggested with products coming from local producers.

### 5. **Planning:** *As per Covid-19 School Regulations*

- Virtual Talent Show: Date TBA. Sometime after the Easter break.
  - Hot Lunch: option for each Thursday; local places
- Virtual Career Day Video: End of March
- Earth Day April 22, 2021
- Incorporate Older Living Community Senior living complex the school shares a parking lot with, as well as the Golden H Club (write letters, rake lawns, plant)
- Outdoor Easter Egg Hunt: coordinated by SCS, funded by PASS
- Multi coloured eggs will be used to keep the cohorts separated as per Covid 19 AHS regulations.
- Track/Division related Races to set up? At this point there will not be any Track and Field/ Division races due to Covid restrictions put in place by AHS. This could change.
  - Format Change: suggestions for different, simple and paper saving options for SCS/PASS minutes- Vote. All in favour. Carried.

### 6. **Adjournment:** 5:40 pm Next Meeting Date: Tuesday May 18<sup>th</sup> 2021 @ 4:30pm